

Application for Façade Matching Grant Program

PROCESS:

Step 1:

Submit proposed facade improvement plan to Alexander City Building Department for submission to the Historical Preservation Commission to obtain a Certificate of Appropriateness.

Step 2:

Once Certificate of Appropriateness has been received, submit the plans and Certificate of Appropriateness to the Building Department and purchase Building Permit if required.

Step 3:

Submit Certificate of Appropriateness to the Main Street Alexander City along with the plans and other documentation as required herein.

Step 4:

The Facade Matching Committee will review and determine if a facade match will be granted for the proposed facade improvement plan.

Property Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current Use of Business\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Check all that apply: Property owner\_\_\_ Business owner\_\_\_ Tenant\_\_\_

Applicant Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Telephone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Description of Project\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Total estimated costs\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grant request\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please attach:

Historic Photograph (if available) Current exterior photo

Sketch of proposed façade plan, signage Project plans and specifications

or awning \*

Other appropriate design documentation City building permit (if applicable)

Samples of materials and paint colors (not chips) Copies of project bids (if applicable) or costs of said project

\* If the request is for repairs to a facade, attach a detailed description of the repairs to be made and the necessity of said repairs

I have attached all necessary documentation above. I understand that the incentive matching funds must be used for the project described in this application and that the project must be completed within six months after I have been notified of approval.

I further understand and agree that the funds will be based on the estimated costs or the actual costs (labor and materials) paid by me for the façade and signage improvement, whichever is less. I will be reimbursed for the approved amount after the Façade Committee certifies that work has been completed as described and payments have been made by me.

Application for grant approved for $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Application for grant denied for the following reason(s):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Signature of Applicant Date

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Project approved\_\_\_\_\_\_\_\_ Approved with conditions (attached) \_\_\_\_\_\_\_\_\_\_\_\_

Signature of Program Manager Date

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Signature of Board President Date

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